



Ashesi University College
Application for Undergraduate Admission
2018/2019 Academic Year

Write your name
on the back of
your passport
picture and
staple it here.

NAME

First

Middle

Surname

EMAIL ADDRESS:

APPLICATION CHECK LIST

Use the following checklist to ensure that your application is complete. Please note that you will not be considered for admission if your application is incomplete. Kindly tick the checkboxes of all documents you are submitting.

- Completed and signed Application Form
- Official result slip(s) of the final examination(s) you have completed
- Term reports or transcript for all terms completed in High School
- One (1) typed personal essay (refer to page 7)
- One (1) passport photograph with your name written behind
- Completed and signed Scholarship Application Form (if applicable)

PLEASE NOTE:

- For those awaiting results, submit all other documents to initiate the process.
- Remember to submit your results to admissions via email, immediately they are released.
- Complete the Scholarship Application form only if you need financial assistance.
Financial assistance will be provided on the availability of funds and on a competitive basis.

PLEASE RETURN THIS APPLICATION:

By Postal Mail (Priority Mail):

Admissions Office
Ashesi University
PMB CT3, Cantonments
Accra, Ghana.

By Email:

Scan and email applications with
all supporting documents to:
admissions@ashesi.edu.gh

In-Person:

Ashesi University
1 University Avenue,
Berekuso, E/R, Ghana

For questions on the status of your submitted application, contact us at:

Fixed Phone: +233 302 610 330, +233 302 974 980

Mobile: +233 204 374 374, +233 501 319 264, +233 501 318 961

Email: admissions@ashesi.edu.gh

PERSONAL INFORMATION

DATE OF BIRTH: _____ MALE FEMALE
Day/Month/Year

COUNTRY OF CITIZENSHIP: _____

PASSPORT NUMBER: _____ EXPIRY DATE: _____
Day/Month/Year

WHERE DO YOU LIVE

PHYSICAL/STREET ADDRESS: _____

Town/City State/Province/Region Country

POSTAL ADDRESS: _____

PHONE NUMBER(S): _____
Primary Alternative

I LIVE WITH MY PARENT(S)/GUARDIAN(S) I LIVE BY MYSELF

I LIVE IN AN ORPHANAGE

DESIRED MAJOR: B.Sc. COMPUTER SCIENCE B.Sc. BUSINESS ADMINISTRATION
 B.Sc. MANAGEMENT INFORMATION SYSTEMS B.Sc. COMPUTER ENGINEERING
 B.Sc. ELECTRICAL/ELECTRONIC ENGINEERING B.Sc. MECHANICAL ENGINEERING

Have you applied to Ashesi before? NO YES (*indicate year*) _____

Do you have a disability or learning difficulty that may affect your learning while at Ashesi? NO YES

If yes, please provide further information.

SCHOLARSHIPS

Scholarships are awarded on the basis of demonstrated need and merit. Ashesi has limited resources and cannot provide assistance to all applicants. It is therefore very important that you do not request more assistance than you need. You cannot apply for a scholarship after you have been admitted. Ashesi cannot guarantee scholarships for everyone who applies for it.

Do you intend to apply for financial assistance from Ashesi? NO YES (complete Scholarship Form)

HOUSING INFORMATION

Do you seek on-campus housing? NO YES

Please Note: Ashesi cannot guarantee that every admitted student will receive accommodation on campus. In the event that we cannot offer you on-campus housing, we will suggest available third-party housing facilities near campus.

FAMILY INFORMATION

Have any of your family members ever gained admission to Ashesi University? NO YES

If yes, please fill out the information for any siblings that have been admitted to Ashesi below.

Full Name	How are you related	Year of admission to Ashesi

SPONSOR INFORMATION *(Only for applicants being sponsored by an organisation)*

NAME OF ORGANISATION: _____

CONTACT PERSON: _____

Full name of contact person

Title of contact person

Email for contact person

Phone number for contact person

Partial sponsorship recipients should fill the scholarship application form if they still cannot afford the fees not covered under sponsorship(s).

ACADEMIC HISTORY

Complete the section below with your qualifications and attach official transcripts or report cards and results slips where appropriate.

List any universities (maximum of two) you have attended, starting with the most recent first. Kindly include a letter stating reasons why you discontinued.

	Most recent university	Previous university
Name		
Town		
Region/State/Province		
Country		
Enrolment Period	From: _____ To: _____ <small>(month, year) (month, year)</small>	From: _____ To: _____ <small>(month, year) (month, year)</small>
Area of Study (Major)		

List high schools (maximum of two) you have attended, starting with the most recent:

	Most recent high school	Previous high school
Name		
Town		
Region/State/Province		
Country		
Enrolment Period	From: _____ To: _____ <small>(month, year) (month, year)</small>	From: _____ To: _____ <small>(month, year) (month, year)</small>
Certificate Acquired		
Primary language of instruction	<input type="checkbox"/> English <input type="checkbox"/> Other	<input type="checkbox"/> English <input type="checkbox"/> Other

Provide proof of English Language proficiency, if you ticked OTHER.

Provide the name and contact details of the principal/counsellor at each of the high schools listed above:

NAME & TITLE: _____	NAME & TITLE: _____
ADDRESS: _____	ADDRESS: _____
PHONE NUMBER: _____	PHONE NUMBER: _____
EMAIL: _____	EMAIL: _____

Starting with the most recent, list basic schools (primary and junior high) you have attended.

	Most recent basic school	Previous basic school
Name		
Private	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
Town		
Region/State/Province		
Country		
Enrolment Period	From: _____ To: _____ <small>(month, year) (month, year)</small>	From: _____ To: _____ <small>(month, year) (month, year)</small>

Describe any scholastic distinctions or honours you have won in the space below:

Have you ever been dismissed or suspended from an academic institution?

NO YES

_____ Name of institution

_____ Location (City, Country)

If you answered yes to the question above, explain the circumstances surrounding your dismissal or suspension in a letter addressed to the Admissions Committee.

EXTRACURRICULAR ACTIVITIES & INTERESTS

List your hobbies, clubs, extracurricular activities and community service below. You may include specific events and/or major accomplishments such as prizes won, athletic awards earned and certificates of recognition if applicable.

Activity	From (month, year)	To (month, year)	Add any positions held, honours won, certificates received, etc.

TRAVEL INFORMATION

Complete the following information on at most 4 countries you have visited outside of your home country.

Country visited	Year visted	Length of stay	Purpose (e.g. visiting family, etc.)

WORK EXPERIENCE

List any job(s) you have held in the past three (3) years (paid, voluntary, family and unpaid employment):

Specific nature of work	Employer	Employment Period		No. of hours per week
		From (month, year)	To (month, year)	

CAREER ASPIRATIONS

What career do you hope to pursue?

EXAMINATION DETAILS

Type of Exam:		Exam Center	
Index Number:		Exam Date (m/y)	

If you have recently taken/retaken an exam, kindly attach a copy of your results as part of the required documents (eg. WASSCE, Nov-Dec, 'O' Levels)

PERSONAL ESSAY

Choose one of the following essay subjects, complete it (a maximum of 500 words), and submit along with your application(s).

- What defines and inspires you?
- What outrages you? What are you doing about it?
- How has the high school you attended moulded you into the person you are today?
- Reflect on your engagement with a community to which you belong. How do you feel you have contributed to this community?

ADDITIONAL INFORMATION

Which other universities or colleges have you applied or intend to apply to (local and/or international)?

NAME: _____ MAJOR: _____

NAME: _____ MAJOR: _____

NAME: _____ MAJOR: _____

How did you hear about Ashesi? You can select all that apply to you:

NEWSPAPER TELEVISION RADIO ASHESI WEBSITE FRIEND
ASHESI PARENT TEACHER / COUNSELOR ASHESI STUDENT/ALUMNI CAMPUS TOUR
SCHOOL VISIT OTHER (SPECIFY): _____

Have you ever attended any Ashesi sponsored high school event? NO YES

If yes, please state event and year of attendance (event/year)

TUITION AND FEES PER SEMESTER

	Ghanaian	International
Tuition and books	\$3,948	\$3,948
Medical insurance <i>(fee can only be waived with proof of other private medical insurance)</i>	\$240	\$240
SUB-TOTAL	\$4,188	\$4,188
On-campus housing (optional)	\$940	\$1,193

• All fees are subject to review each semester, and are payable in Ghana Cedi (GHs) equivalent.

By signing this application, I certify that all of the information is true to the best of my knowledge.

I also understand that this information and my university records may be reported to Ashesi partners and used for evaluation and other program purposes.

APPLICANT'S SIGNATURE:

DATE:

APPLICANT'S NAME:

Ashesi University College is committed to administering all educational policies and activities without discrimination on the basis of race, color, religion, national or ethnic origin, age, handicap or gender. However, any misrepresentation of information on your application will result in a rejection of your application; if misrepresentation is determined after you have been admitted, you will be dismissed.

PAYING ASHESI'S APPLICATION FEES

The cost of application is **GHS100 for Ghanaian applicants** and **\$50 for international applicants**.

1. Application Payments can be made as follows:

a. Through mobile money

1. Transfer GHS 100 to mobile number: +233 054 454 8864
2. Name of recipient should be Ashesi University
3. Applicants should quote the following information on their application form:
 - a. Mobile number used for transaction by applicant
 - b. Reference Number (Applicant's Name should be used as the reference number)
4. Once receipt of funds is confirmed, a receipt will be issued by Ashesi.

b. At any Ecobank Branch in Ghana and West Africa (Cedi Account)

Account Name : Ashesi Admission fees
Account Number : 0200014411600905
Bank : Ecobank
Branch : Osu

c. Wire Transfer from within West Africa.

SWIFT CODE: ECOCGHAC
Account Number: 02010 144 116 009 01
Account Name: Ashesi University College
Branch: ECOBANK, OSU BRANCH
PMB CT443
ACCRA-GHANA

** Attach a copy of your payment receipt to your complete application*

d. Others

Citibank NY
111 Wall Street
New York, N. Y. 10043
USA

SWIFT CODE: CITIUS33
Account Number: 36013639
Account Name: ECOBANK

SWIFT CODE: ECOCGHAC
Account Number: 02010 144 116 009 01
Account Name: Ashesi University College
Branch: ECOBANK, OSU BRANCH
PMB CT443
ACCRA-GHANA

** Attach a copy of your payment receipt to your complete application*

APPLICATION DEADLINES

- **Early Admissions Application Deadline:** 29th March 2018.
- **Regular Admissions Application Deadline:** 28th June 2018.
- **Late Admissions Application Deadline:** 23rd August 2018.

The Late Admissions period attracts an extra GHS50. We also do not accept scholarship and international applications for the Late Admissions period.